



The Level 3 Apprenticeship in Retail Team Leader is tailored for those who are responsible for the delivery of retail services and who may be in charge of their own department or team for example supervisor, first line manager, department manager, owner/manager. Retail Team Leading apprentices will work in job roles such as:

- Retail sales professional
- Retail Visual merchandising
- Retail team leader

The Retail Team Leading Apprenticeship Framework is to support a member of the team within a retail environment, giving learners the opportunity to learn and evidence their knowledge and competency within the Level 3 Diploma in Retail Team Leading and the level 3 Certificate in Retail knowledge. Combined these qualifications provide learners with the knowledge, understanding and skills in retail such as:

- organising staff
- stock management
- product expertise
- sourcing
- merchandising
- management & leadership
- finance & administration



Course Delivery

Assessment will take place via blended learning and you will be supported by a training officer who has industry experience. You and your training officer will have a session at least once per month, which will include online training sessions or on site visits for up to 4 hours, we tailor the course to your needs. If you need to do your essential skills this will be done towards the beginning of your course and can include weekly visits from an essential skills tutor.

Entry Requirements

If an apprentice has not already achieved Level 2 English and Maths they are expected to study for them and take the tests via our Essential skills program, which will develop and ultimately demonstrate the apprentices' ability to use English and Maths.

Employers see these skills as essential, and by holding this qualification apprentices are showing they have the ability to apply them in work situations.

Recommended time on programme

16 Months.

Course Units

To complete this qualification, learners must complete all units contained within the mandatory group

MANDATORY UNIT	CREDITS	UNIT TITLE
H/617/5788	3	Finance
D/617/5790	3	Communication in the Retail Environment
T/617/5794	2	Merchandising Principles and Practice
A/617/5795	2	Stock Control
F/617/5796	2	Development of self and others
J/617/5797	2	Leading Team Performance
R/617/5799	1	Legislation and Regulation
F/617/5801	2	Diversity in Retail
J/617/5802	8	Retail Team Leader in Practice
Y/617/5805	12	Researching and Proposing a Retail Business Project